

**UNAPPROVED MINUTES**  
**Genesee-Livingston-Steuben-Wyoming BOCES**

**December 20, 2023**

**Call to Order**

The regular meeting of the Genesee Valley BOCES was called to order on December 20, 2023, at 5:00 p.m. by Board President Norb Fuest, in Conference Room A, at 80 Munson Street, LeRoy, New York.

**Roll Call**

**MEMBERS PRESENT:**

Christy Crandall-Bean	Edward Levinstein
Matthew Crane	Roger Kostecky
Robert DeBruycker	Paul Webster
Norbert Fuest	J. David Woodruff
William Kane	

**MEMBERS EXCUSED:**

Ernest Haywood  
Michael Riner

**OTHERS PRESENT:**

District Superintendent Kevin MacDonald, Deputy Superintendent Julie Donlon, Chief Financial Officer Daniel Groth, Director of Programs Jon Sanfratello and Board Clerk Jennifer Lewis.

**Pledge of Allegiance**

Mr. Fuest led the Pledge of Allegiance.

**Agenda Adopted**

**Moved** by Mr. Kane, seconded by Mrs. Crandall-Bean, that the agenda be adopted with no changes.

Yes: 9

No: 0

**Carried Unanimously.**

**Tenure Meet & Greet: Megan Dawson, Art Teacher**

Tara Nicosia, Assistant Principal at the Batavia Academy, introduced Megan Dawson, Art Teacher.

Megan likes to challenge the kids to build their skills and their confidence.

She has created a display case in the building showcasing the student's artwork. The kids enjoy seeing their artwork throughout the building. She collaborates with other Academy teachers on projects to make learning fun for the students.

Megan's mission for her classroom is to maximize academic learning time and to make every minute count; she believes that learning enriches life and she encourages students to accept responsibility for their choices and actions which is essential for growth.

**UNAPPROVED MINUTES**  
**Genesee-Livingston-Steuben-Wyoming BOCES**

**December 20, 2023**

After discussion and Q&A the Board thanked Megan for her hard work on behalf of the Genesee Valley BOCES.

**Tenure Meet & Greet: Dakota Lutz, Physical Education Teacher**

Holly Wetherbee, Assistant Principal at the May Center Academy, introduced Dakota Lutz, Physical Education & Health Teacher.

Holly shared that Dakota has excellent classroom management skills and provides different activities during his class time in order to keep all students engaged.

Dakota's goal is to maintain the level of participation and to increase the level of intensity and competition with students. He has partnered with Jeremy Morris' students to organize competitions and tournaments to keep the students active and to build their social skills.

After discussion and Q&A the Board thanked Dakota for his hard work on behalf of the Genesee Valley BOCES.

**Tenure Meet & Greet: Corinne Marino, Science Teacher**

Holly Wetherbee, Assistant Principal at the May Center Academy, introduced Corinne Marino, Science Teacher

Holly shared that Corinne has an amazing way of connecting with the students. Corinne has a chair next to her desk for students to sit and talk to her. She wants the students to feel that her classroom is a "safe space" for them. A place for students to be themselves, try new things, struggle, fail and express themselves.

Corinne likes to make science fun and interesting for the students. She collaborates with other Academy teachers to keep students engaged in different activities.

Her goal is for students to leave a better version of themselves after taking her class.

After discussion and Q&A the Board thanked Corinne for her hard work on behalf of the Genesee Valley BOCES.

**Executive Session**

**Moved** by Mr. Kostecky, seconded by Mr. Webster, to enter into Executive Session at 5:20 p.m. to discuss the employment history of particular individuals.

Yes: 9

No: 0

**Carried Unanimously.**

**UNAPPROVED MINUTES**  
**Genesee-Livingston-Steuben-Wyoming BOCES**

**December 20, 2023**

**Return to Public Session**

**Moved** by Mr. Kane, seconded by Mrs. Crandall-Bean, to return to public session at 5:35 p.m.

Yes: 9                      No: 0

**Carried Unanimously.**

**Minutes of Previous Meeting Approved**

**Moved** by Mr. Crane, seconded by Mr. Levinstein, to approve the minutes of the November 15, 2023 Regular Board Meeting.

Yes: 9                      No: 0

**Carried Unanimously.**

**Treasurer's Report, Central Treasurers' Report and Budget Amendments Received**

**Moved** by Mr. Woodruff, seconded by Mrs. Crandall-Bean, to receive the Treasurer's and Central Treasurers' Reports for the month ending October 31, 2023 and Budget Amendments for the period of November 1-30, 2023.

Yes: 9                      No: 0

**Carried Unanimously.**

**Treasurers' Reports and Budget Amendments as received are listed on Schedule VI. of the agenda and placed in the supplemental file.**

**District Superintendent's Report**

Mr. MacDonald shared the following information with the Board:

- Update on upcoming Superintendent Searches.
- Has been asked to serve on the NYS School For The Blind Appeals Board.
- Attended the RSA Conference.
- Will be meeting with members of the Administrative Unit to review their proposed contract.
- District visits are now complete and went very well.

**Moved** by Mr. Kane, seconded by Mr. Webster, to approve the following two (2) Action Items, as recommended by the District Superintendent:

**Revision of Policy #6205: Time Out Procedures**

**Approved** the revisions to existing Board Policy #6205: Time Out Procedures.

**Revision of Policy #6211: Corporal Punishment, Adverse Interventions and Physical Restraints Approved**

**Approved** the revisions to existing Board Policy #6211: Corporal Punishment, Adverse Interventions and Physical Restraints

Yes: 9                      No: 0

**UNAPPROVED MINUTES**  
**Genesee-Livingston-Steuben-Wyoming BOCES**

**December 20, 2023**

**Carried Unanimously. Two (2) Action Items as recommended by the District Superintendent.**

**Administrative Reports**

The reports of the Deputy Superintendent, Chief Financial Officer and the Director of Programs were reviewed. After brief comments regarding their reports, each administrator present answered questions asked by the Board members.

**Audit Committee Update**

Mr. Fuest and Dan Groth updated the Board on the recent Audit Committee meeting. Discussion occurred regarding the Adult Ed program.

**Board Forum**

Board Member Activity:

**Norb Fuest**

- Attended the Audit Committee meeting.
- Attended the RSA Conference.
- Attended the GVSBA Executive Committee meeting.
- Participated in the GVSBA AI webinar.

**Bill Kane**

- Attended the ACTE Conference in Phoenix, AZ.

**Roger Kostecky**

- Attended the Audit Committee meeting.

**Ed Levinstein**

- Participated in the GVSBA AI webinar.

**Paul Webster**

- Participated in the GVSBA AI webinar.
- Attended the Audit Committee meeting.

**Dave Woodruff**

- Attended the RSA Conference.
- Attended the Audit Committee meeting.
- Attended GVSBA Executive Committee meeting.

**Moved** by Mrs. Crandall-Bean, seconded by Mr. Kane, to approve the following four (4) Personnel Items, as recommended by the District Superintendent:

**Creation of Position Approved**

**Approved** the following resolution:

**WHEREAS**, it is the statutory authority of the Board to create and abolish positions, and

**UNAPPROVED MINUTES**  
**Genesee-Livingston-Steuben-Wyoming BOCES**

**December 20, 2023**

**WHEREAS**, the Board has determined that certain positions shall be created,

**THEREFORE BE IT RESOLVED**, that the following positions be created and added to the table of organization:

**CERTIFIED:**

1. #216 Director, Special Education, 1.0 FTE, 12 months, effective 11/15/23.

**Instructional & Support  
Personnel Schedules Approved**

**Approved** the following personnel schedules:

**Schedule I.P.**

- 3 - Probationary Appointments
- 4A - Temporary Appointments: Substitutes
- 4B - Temporary Appointments: Above Contract
- 4C - Temporary Appointments: Other
- 7 - Leaves of Absence
- 10 - Part-Time Employees Not Reappointed
- 14 - Reappointment of Part-Time Employees
- 16 - Volunteers/Student Teaching

**Schedule S.P.**

- 1 - Resignations
- 2 - Retirements
- 3 - Provisional Appointments
- 5 - Permanent Appointments
- 8A - Temporary Appointments: Substitutes
- 8B - Temporary Appointments: Other
- 9A - Full-Time Non-Competitive Appointments
- 10 - Leaves of Absence
- 11 - Change of Status
- 16 - Volunteers

**Personnel Schedules as approved are listed on Schedule X.B of the agenda and placed in the supplemental file.**

**Job Description Approved**

**Approved** job description for:

1. #216, Director, Special Education

**Job description as approved is on file in the Human Resources Office.**

**Revision of Policy #3130, Tenure  
Areas for Administrators &  
Program Staff Specialists  
Approved**

**Approved** the revisions to existing Policy #3130, Tenure Areas for Administrators & Program Staff Specialists.

**UNAPPROVED MINUTES**  
**Genesee-Livingston-Steuben-Wyoming BOCES**

**December 20, 2023**

Yes: 9

No: 0

**Carried Unanimously. Four (4) Personnel Items.**

**Moved** by Mr. Kostecky, seconded by Mr. Webster, to approve the following three (3) Business and Finance Items, as recommended by the District Superintendent:

**Contracts & Agreements  
Approved & Grants Accepted**

**Approved** contracts and agreements as recommended by the District Superintendent, authorizing the District Clerk to sign on behalf of the Board, and to accept grants.

**Contracts and agreements as approved and grants as accepted are listed on Schedule XI.A. of the agenda and placed in the supplemental file.**

**Cooperative Bids Received; Copy  
and Printer Paper Winter**

**Accepted** the lowest responsible cooperative bids received, meeting specifications, for the Copy and Printer Paper Winter bid from the following:

W.B. Mason	\$181,654.52
Economy Products & Solutions	\$ 20,582.90
Sharda Paper, Inc.	\$ 686.50

**Cooperative Bids as received are listed on Schedule XI.B. of the agenda and is on file in the business office.**

**Used Semi-Tractor Bid**

**Awarded**, the Used Semi-Tractor Bid (Bid #1947) to Conway Beam Leasing, Inc. for \$ 44,000.00.

**Internal Bids as received are listed on Schedule XI.C. of the agenda and is on file in the business office.**

Yes: 9

No: 0

**Carried Unanimously. Three (3) Business and Finance Items.**

**Adjournment**

**Moved** by Mr. Kane, seconded by Mr. DeBruycker, to adjourn the meeting at 6:25 p.m.

Yes: 9

No: 0

**Carried Unanimously.**

Respectfully Submitted,

Jennifer Lewis, Board Clerk